



Chagford Parish Council

Minutes of the finance committee meeting of Chagford Parish Council (CPC) held at Endecott House on Thursday 2nd July 2026

Members present: Cllr Belinda Hayter- Hames, Cllr Wright, Cllr Andy Parrott, Cllr Christine Malseed and Cllr Gay Hill

Also in attendance: Emily Young Parish Clerk

58.F Election of Chair

58.F.1 Invite nominations and elect a Chair for the year – It was proposed by Cllr Malseed to nominate Cllr Wright as Chair, seconded by Cllr Hill and agreed unanimously.

59.F Receive the Declaration of Acceptance of Office by the Chair – Cllr Wright signed the declaration along with the Proper Officer.

60.F Terms of Reference for this committee – Agreed by full council at the May meeting, Cllr Hayter-Hames proposed item 5 was amended, seconded by Cllr Hill, agreed by all.

Resolve: Clerk to amend item 5 and re-circulate.

61.F Member of the public *to consider requests from members of the public to make representations, answer questions or give evidence in respect of council business under Standing Orders 3d to 3n. Total time shall not exceed 10 minutes unless directed by the Chair of the meeting. (Standing Orders 3f). Reminder that members of the public are not allowed to raise issues when Council is in committee* - None present.

62.F To accept apologies for absence *under S.85 Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.*

None received.

63.F Dispensations and declarations of interest *Under the Localism Act 2011 (s.26-37 and Sch 4) and in accordance with the Councils Code of Conduct, members are required to declare any interests which are not currently entered in the members register of interests or if he/she has not notified the Monitoring Officer of it. Ideally requests for dispensations should be made in writing to the Clerk in advance of the meeting. Members are also reminded that any change to their declaration of interests must be notified to the Monitoring Officer at West Devon Borough Council within 28 days of the change.* None.

64.F Minutes of the previous finance committee meeting 02/04/2026 to be approved and then signed by the chair as a true and accurate record of that meeting *To accept as a true record the minutes of the meeting of the Finance committee held on 2 April 2026 LGA 1972 Sch 12 Para 41(1) To accept as a true record the minutes of the meeting of the Finance committee held on 5 February 2026 LGA 1972 Sch 12 Para 41(1)*

It was proposed by Cllr Parrott to approve, seconded by Cllr Hill, agreed by all. Cllr Wright signed and dated the minutes.

65.F Matters arising *To ensure the tasks assigned at the previous mtg have been completed*
None

Finance Committee Parish Councillors:

Belinda Hayter-Hames, Stuart Wright (Chair), Neil Smillie, Andrew Parrott, Gay Hill & Christine Malseed
Parish Clerk: Emily Young. Telephone 07399815164 Email: clerk@chagfordparishcouncil.gov.uk
<http://www.chagfordparishcouncil.gov.uk/>

66.F To approve all bank account reconciliations as at 3rd June 2026 – prepared by RFO
– Clerk circulated bank reconciliations to all councillors on all accounts.

Details as follows:

Nat West Business Reserve £4,054.58

Nat West Current account £84,983.87

Nat West Bonus Saver £22,118.53

Unity Current account £83.68

Unity Savings 2 £89,515.02

Lloyds Current £73,438.46

Zero differences between bank and Scribe.

It was proposed by Cllr Hayter-Hames to approve the above, seconded by Cllr Hill and agreed by all. Cllr Wright signed and dated the reconciliation report.

67.F Banking, changes and investments – Due to ongoing frustrations with existing banks Cllr Wright suggested CPC move away from the high street banks and expand the current account with Unity. He also spoke about different investment options with perhaps using CCLA for the reserves.
Resolve: Clerk/Cllr Wright to find out more about accessibility, security from DALC\NALC and report back to full council.

68.F 2026/27 Q1 budget review – Clerk circulated position of budget as at Q1. It was proposed by Cllr Malseed to endorse the Q1 budget review, seconded by Cllr Hayter-Hames agreed by all.
Resolve: Clerk to add precept budget into Scribe. Clerk to also look into history behind WDBC grant towards solar panels and report back.

57.F To confirm date of next meeting – Thursday 1st October 7pm – confirmed.

Meeting closed at 7.42pm

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