



Chagford Parish Council

Minutes of the regular meeting of Chagford Parish Council (CPC) held at Endecott House on Monday 8th June 2026, commencing at 7.30 p.m.

Members present: Cllr Belinda Hayter- Hames (Chair), Cllr Gill Printy, Cllr Stuart Wright, Cllr Neil Smillie, and Cllr Gay Hill

Also in attendance: WDBC Cllr Jane Elliott and Emily Young, the Clerk

249. Chairs welcome – thank you everyone for coming and welcome members of the public.

250. Members of the public – Four people present. One came to talk about a grant request, item 259.3.2. Information was provided about the event and questions were asked. Another person introduced himself again as wishing to join as a councillor, he spoke about strengths he feels he can bring to the parish council and questions were asked.

2 x public left the meeting.

251. To accept apologies for absence – Apologies received and accepted for the reasons given from Cllrs Parrott, Kellman, Ash-Matthews and Everson. DCC Cllr Sue Davies also sent her apologies.

252. Dispensations and declarations of interest – No declarations made.

253. Minutes of the previous meeting 11/05/2026 to be approved and then signed by the Chair as a true and accurate record of that meeting – Proposed by Cllr Hill to approve, seconded by Cllr Smillie, agreed by all. Cllr Hayter-Hames signed and dated the minutes.

254. To Co-opt Keith Green to fill one of two vacancies – Proposed by Cllr Hayter-Hames, seconded by Cllr Printy, agreed by all. The declaration of acceptance was signed.

255. Matters arising

a) **Cllr Parrott solar panels planning app** – Still with DNPA **Resolved: Cllr Parrott to report back when update received.**

b) **Bellacouch leat** – Cllr Hayter-Hames waiting for replies. **Resolved: Cllr Hayter-Hames to follow up and report back.**

c) **Market house lease renewal** – Clerk been informed lease now signed. **Resolved: Clerk to follow up.**

d) **Jubilee playpark and skatepark** – **Resolved: Clerk to follow up**

e) **Tree assessments** – **Resolved: Clerk to follow up**

f) **Phone box** – paint received, replacement glass for top and defib housing unit. **Resolved: Cllr Wright/Ash-Matthews to apply for listed consent**

g) **Closed footpath in Bellacouch to Orchard meadow** – the order has been issued and quote accepted. Highways are hoping it will be repaired before winter. **Resolved: Clerk to chase.**

256. Urgent business brought forward at the Chair's discretion – Cllr Hayter-Hames has received a complaint about an overgrown bridleway. **Resolved: To send to Clerk to follow up.**

Cllr Printy attended N.E Dartmoor health and wellbeing meeting – there were 20-30 people in attendance. There was a presentation on VCSE (Voluntary, Community and Social Enterprises) who act as a collaborative network to help charities, community groups, and social enterprises influence policy and improve services.

Going forward, the groups involved want to ensure further collaboration so that people know where they can go if they require any of these services. This will involve a smaller working group of those who are interested.

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Cllr Ash-Matthews attended the flea market on behalf of CPC and captured some comments which were shared with everyone at the meeting.

257.PLANNING –

257.1 Planning applications received to-date:

257.1.1 0167/26 - Erection of single-storey rear extension, rear dormer, porch and rooflights, with variation of Condition 1 attached to planning permission ref: 0327/23, dated 02/09/2023 at 23 Lamb Park, Chagford, TQ13 8DN – Noted.

257.1.2 DOC/0114/25 6 7 8 10 15 - Erection of custom - self build replacement dwelling at Downes, Chagford TQ13 8EG – Noted.

257.1.3 T430 Douglas Fir - fell T1 Douglas Fir - remove rubbing limb at 5m from adjacent Beech tree at Grandy House, 4 Orchard Meadow, Chagford TQ13 8AU-noted.

257.2 Applications received after publication of this agenda

257.2.1 0174/26 – Westcott House – Install metal railings – Proposed to support by Cllr Hill, seconded by Cllr Printy, agreed by all.

257.3 Planning decisions – to note

257.3.1 0095/26 - Installation of outdoor condenser and indoor cooler units - Three Crowns, High Street, Chagford, Newton Abbot, TQ13 8AJ – CONSENT given.

257.3.2 26/0033 - Ingledene, 67 New Street, Chagford, TQ13 8BD - T1 Copper Beech - Crown lift to 5 metres – DNPA raised no objection to the works.

257.3.3 0061/26 Greatastones, Chagford TQ13 8DJ – Agricultural storage building - Prior approval granted on 08/05/26

257.3.4 0388/25 Woodtown, Chagford TQ13 8EP - Works to house including internal reordering, ground floor conversion of existing barn, provision of new stair turret, installation of glazed folding doors to lounge, new car port/store and associated external works – Grant conditionally on 06/05/2026

258. CLERK'S/CHAIR'S REPORT – Housing needs survey – an overview was provided by Cllr Hayter-Hames working in conjunction with Chagford Community Trust. Cllr Jane Elliott provided further information from WDBC. Resolved: Cllr Elliott to find out if the “housing offer” would be available to CPC. To be discussed at next month’s meeting.

259.FINANCE

259.1 ACCOUNTS FOR PAYMENT

Date	Supplier	Details	Amount £
09/06/2026	Mrs E Young	May payroll	1264.72
	Devon county council (E Young contribution)	Peninsula pension (employee contribution)	78.94
	Devon county council (Employer contribution)	Peninsula pension (employer contribution)	314.32
	Mrs E Young	Working at home allowance	26.00
	Mrs E Young	Mileage to Chagford	13.00

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09/06/2026	John Shears	Lengthsman duties Invoice no 9	240.00
20/05/2026 (D.D)	British Gas Lite	Electricity for Ellis Drive toilets.	19.73
01/06/2026 (D.D)	Pennon water services (Source for business)	Market Ho toilets sewage and water	319.98
23/05/2026	Valda energy	5 streetlights	31.93
05/06/2026	EE	Clerk mobile phone	27.42
20/05/2026	British Gas business	Elec Market House office	17.24
20/05/2026	British Gas business	Elec Market House toilets	55.62
23/05/2026	British Gas business	Electricity for pay&display Bellacouch	286.36
09/06/2026	Round Ash Associates	Inv10969 – New Parish Council website & email accounts	733.20
21/05/2026	X2 Connect	Inv 41551 - Ex-BT phone box paint & glass	207.00
21/05/2026	AA Defib.com	Inv 15900 – Defib cabinet	588.00
	Lloyds bank	Service charge	4.25
09/06/2026	Ben Lanyon now trading as Contour Landscaping & Design Ltd	Inv 0018 – grass cutting and maintenance	2,799.59 1,599.59

It was proposed by Cllr Wright to authorise the above payment list, seconded by Cllr Hill agreed by all. Cllrs Wright and Smillie signed and approved the payment list.

259.2 Credits received – to note

<u>Nat West</u>	Details	Amount £
01/04/26	No 2&3 Market house rent	370.00
30/04/26	Interest Bus reserve	2.83
30/04/26	Interest Bonus saver	14.91
01/05/26	No2&3 Market house rent	370.00
29/05/26	Interest Bus reserve	2.74
29/05/26	Interest bonus saver	14.67
<u>Lloyds</u>		

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01/06/26	No1 Market house rent	280.00
15/05/26	Chargepoint (EV chargers)	413.11
15/05/26	Devon CC road-warden refund	63.96
22/05/26	Lloyds complaint	60.00

259.3 Grants

259.3.1 Chagford Conservation Group £200.00 (circulated) – Proposed to support by Cllr Printy, seconded by Cllr Hayter-Hames, agreed by all. Clerk asked if they could tidy up Southcombe gardens.

259.3.2 Fun in the sun community fundraiser £1500.00 (circulated) – Cllrs agreed it's a great idea and hope the event will be a success. It was felt she should secure additional funding from other sources. Cllr Smillie proposed £500.00, seconded by Cllr Wright, agreed by all. **Resolved:** Chair to contact Rec Trust.

259.4 Request for spending \ go out to tender

259.4.1 Civic regalia valuation £300.00+ or £150.00+ - Proposed £150.00 by Cllr Wright, seconded by Cllr Smillie, agreed by all. **Resolved:** Chair to arrange valuation.

259.4.2 Bat monitor on Market house £349.00+(Devon Wildlife Consultants) or £360.00+ Wills Ecology – Proposed £349.00 (Devon Wildlife Consults) by Cllr Wright, seconded by Cllr Hill, agreed by all.

259.4.3 Asbestos testing kits £100.00 (for Market house) – Proposed to purchase by Cllr Wright, seconded by Cllr Hill, agreed by all.

259.4.4 Listed consent for phone box £80.00 – Proposed by Cllr Wright to proceed, seconded by Cllr Smillie agreed by all.

260. Environmental & Reports

260.1 Jubilee Field Inspection Reports (weekly) – Feedback from Cllr Hill a few trees down in Jubilee field, grass is long, wobbly gate.

260.2 Public conveniences, Bellacouch open spaces, ex-BT phone box, salt bins (winter) and Market house bus shelter (monthly)

Cllr Ash-Matthews to do June/July

260.3 Climate group work – deferred to next meeting.

261.ANY OTHER REPORTS (to consider other reports if provided)

261.1 Report from WDBC representative – Cllr Jane Elliott

WDBC are looking to provide more support through the Crisis and Resilience fund over the coming two years and will be working with West Devon CVS as part of this work.

There has been lots of focus on the leisure services (e.g. Fusion at Okehampton) to change it over to the new provider and to keep the services operational.

In mid-July we should hear about the LGR and how Devon will be divided into new 'Unitary' authorities to replace the County and districts/boroughs.

The first elections for the new unitary councils will be May 2027 with the new term of office being 5 years; it is felt there will be a need for Parish Councils to do more and take on more responsibility.

261.2 Report from DCC Cllr Sue Davies - The Road Warden scheme has been relaunched as a means of getting, smaller, non-safety defect identified potholes repaired quickly to prevent them becoming a bigger problem [Call for more volunteer road wardens in Devon as scheme marks 10th anniversary - News](#)

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Following a public consultation earlier this year, the results have been analysed and the public have clearly expressed their wish for our public libraries to be supported to continue. [£2 million cash boost secures future of Devon libraries - News](#)

A new Crisis and Resilience Fund is now in place to support low-income households in Devon who face sudden financial difficulty. This replaces the Household support fund, and is backed by the government for the next three years. [Devon's Crisis and Resilience Fund - Supporting low-income households facing financial shocks - News](#)

Plans for the opening of the new railway station at Okehampton are progressing, and we are awaiting an opening date announcement.

262. Emergency plan for CPC – deferred to next month

263. The future of Devon libraries – Confirmed there are no planned changes – Clerk to look into attending DALC meeting

264. Cluster group / training day – Okehampton – Noted.

265. Southcombe & Pound gardens – Clerk to ask Ben Lanyon to quote for adding both Southcombe and Pound gardens to his maintenance contract. Cllr Wright proposed to accept Ben Lanyons quote of £235.00, seconded by Cllr Printy, agreed by all.

The kind offer by a MoP was rejected on the grounds of no insurance or waste license.

266. CORRESPONDENCE – all noted.

266.1 Highways roadworks – see website for latest details www.chagfordparishcouncil.gov.uk

266.2 Community conversation poster – Fire service – 12 June (posted on hub & n.board)

266.3 DNPA – Invasive species volunteer days – circulated.

266.4 DALC e-bulletin #24

266.5 June newsletter (posted on hub and website)

266.6 The Peoples Emergency briefing Okehampton 16.June.26

267. To confirm date of next meeting – **13 July at 7.30pm**

268. PART TWO - Proposed by Cllr Hayter-Hames seconded by Cllr Wright

Items which may be taken in the absence of the press and public. The council is recommended to pass the following resolution:

'Resolved that under section 1, (2) of the Public Bodies (Admissions to meetings) Act 1960 the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

268.1 Public liability for Parish Council work – Confirmed. Clerk waiting for paperwork.

268.2 Maintenance contract – Clerk and Chair to arrange face-to-face meeting.

268.3 Signage – DNPA have confirmed we are not allowed to display temporary signs on a listed building.

Meeting closed at 10.10pm.

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