Chagford Parish Council

http://www.chagfordparishcouncil.gov.uk/

Minutes of the regular meeting of Chagford Parish Council (CPC) held at Endecott House on Monday 9th November 2026, commencing at 7.30 p.m.

Members present: Cllr Belinda Hayter- Hames (Chair), Cllr Stuart Wright, Cllr Neil Smillie, Cllr Gay Hill, Cllr Lark Ash-Matthews, Cllr Andy Parrott, Cllr Keith Green, Cllr Peter Wood and Cllr Rosina Kellman
Also in attendance: DCC Cllr Sue Davies and Emily Young, the Clerk

340. CHAIR'S WELCOME – Everyone was welcomed and thanked for coming.

341. MEMBERS OF THE PUBLIC – 5 members of the public were present. 1 person gave an overview on planning application 0319/26. They are looking to grow micro green produce all year round.
A second person spoke about the above planning application expressing concerns with extracting water from the shared bore hole whose ownership is unknown.
Another person spoke about a grant application they have submitted and they went through the 3 different options.
It was also mentioned that help would have been appreciated on Saturday prior to Remembrance Sunday at Cross Tree.

1 person left the meeting.

342. APOLOGIES *to accept apologies for absence* – Apologies received and accepted for the reasons given from Cllr Printy, Cllr Everson, Cllr Malseed. Cllr Jane Elliott also sent her apologies.

343. DISPENSATIONS and DECLARATIONS OF INTEREST – None

344. MINUTES OF THE PREVIOUS MEETING – Proposed by Cllr Wood to approve, seconded by Cllr Green, agreed by all. Cllr Hayter-Hames signed and dated the minutes.

345. MATTERS ARISING
To ensure the tasks assigned at the previous meeting have been completed
a) **Update on telephone box** – Listed building consent now received. **Resolved**: Cllr Wright to follow up with electrician on installing the defib and cabinet.
b) **Bellacouch leat –** Cllrs Hayter-Hames & Green are continuing to try and obtain an answer out of the developer. DCC flood management team have re-visited drawings and confirm their advice remains unchanged with suggestions on taking measurements. Culvert cleaning quote now received. **Resolved:** Cllr Hayter-Hames to keep CPC updated.
c). **Parking, line painting and signage to include school permit system and other permits** – The line painting is nearly finished. School have confirmed back about school permits. **Resolved:** Clerk to follow up with the head teacher and to obtain further information on usage of car park for CPC to discuss.
d). **Trees** – Survey all done. Parties informed on worked needed. **Resolved:** Clerk to follow up with local tree surgeons and report back.
e). **Emergency plan** – The framework document is ready as a draft and will be circulated to the council for review. **Resolved:** Cllr Wright to keep CPC informed.
f). **Community energy clubs** – On pause.
g). **West Devon cultural strategy** – Cllr Wright attended a meeting with Cllr Jane Elliott

looking to grow strategic culture. There is another meeting in 2 weeks time. **Resolved:** Cllr Wright to follow up and report back.

346. WEST DEVON DISTRICT & DEVON COUNTY REPORTS – Cllr Sue Davies – The Government has officially cancelled the 4 Unitary council proposal for Devon. New proposals will need to be put forward in the new year. It has been approved for Devon to have a strategic Mayor from 2028; this should bring in more funding. Local independent charity organisation called CPRE 'the voice for Devon countryside' which Cllr Davies suggested joining https://www.cpredevon.org.uk/ They are currently looking into National Grids reinforcement project around North Tawton and running a planning workshop. In two weeks time South West Water are running an event which may address some of the big water leaks and contrastingly low reservoir levels.

347. CHAIR'S REPORTS – There has been no further update on the housing needs survey criteria and questions. Chair and Clerk attended the Mayors and Clerks meeting with WDBC and other towns. There is a possibility of free electric chargers from O2/Virgin Media (part of LEVI). Chair attended the People's Emergency Briefing film discussion and will be going to the follow up meeting on the 18th Nov. Christmas social Cllr Ash-Matthews will run a poll to arrange a date. Remembrance Sunday Service was very moving.

330. REPORTS FROM ANY OF CPC WORKING GROUPS \ COMMITTEE

Climate Group – Removal of gorse on Padley has been arranged. Cllr Smillie engaged with Dartmoor futures **Resolved:** Climate WG to meet to discuss energy schemes
Market House – Quotes for the roof repair are due. **Resolved:** Cllrs Ash-Matthews to chase up.
Cemetery – Cllr Green produced a report which was circulated to all.
Jubilee Field Playpark – Work ongoing. **Resolved**: Clerk to chase up arrangements.
Finance – Cllr Wright confirmed spending and budget on track for this year. Cost of solar panels covered by WDBC grant which was received last financial year. Special projects are being identified along with budget discussion for 2027/28. **Cllr Wright proposed CPC invest £50,000.00 for 6 months in CCLA Public Sector Deposit seconded by Cllr Smillie agreed by 8 councillors with 1 abstention (Cllr Hill). Resolved:** Cllr Wright to put in place.

349. PLANNING *for approval or information.* See Dartmoor National Park Planning Authority for full details https://dartmoor-online.tascomi.com/planning/index.html

349.1 New Planning applications - REPORT BY CPC PLANNING WG
a) **0319/26** Erection of building for Controlled Environmental Agriculture together with associated external plant room and parking at Land Adjacent To Chagford Hydro, Chagford, Newton Abbot, Devon, TQ13 8JZ **Support proposed by Cllr Parrott, seconded by Cllr Ash-Matthews. Agreed by 8 councillors with 1 abstention (Cllr Wright).**

349.2 Planning applications received after publication of this agenda: None

349.3 Decisions confirmed by Dartmoor National Park Planning Authority:
a) **7 New Street –** Reclad roof of house and attached barn plus internal alterations – Discharged 24/09/26
b) **Telephone box,** The Square, Chagford- Replace existing telephone equipment with a defibrillator for public use – Listed building consent granted.
c) **Haymoor,** Westcott Lane – Refused planning permission

350. FINANCE:

a) Expenditure this month

Invoices checked by 2 councillors during the meeting.

Clerk's	Salary for October	£1,296.99
Clerk's	Pension (Employee)	81.56
Clerk's	Pension (Employer)	266.93
Clerk's	Work at Home allowance	26.00
Valda Energy	Streetlights	35.74
British Gas	Market house elec toilets	44.47
British Gas	Market house elec office	13.71
British Gas	Ellis Drive car park elec	231.47
British Gas	Ellis Drive toilets elec	19.57
Pennon water	Mkt house water&sewage	292.62
Lloyds bank	Monthly service charge	4.75
ICO	Data protection	47.00
HSE	Accident book	14.63
Ecotalk	Office phone	12.00
Lanes storage	Confidential shredding	12.00
Lengthsmen	September work	375.00+
AJG	Annual insurance	3638.76
Post office	Book of 2nd class stamps	7.28
Stuart Wright	Market house paper towels	3.89
EE	Office mobile phone	41.38
AADefib	New adult pads defib	151.95+
RBL Poppy	Poppy wreath	25.00
TOTAL		**£6,642.70**

It was proposed by Cllr Ash-Matthews to approve the above, seconded by Cllr Green, agreed by all.

b) Credits received this month: for information only

Ellis Drive car park revenue	2324.78
No 1 Market house rent	280.00
Nos 2&3 Market house rent	370.00
Chargepoint	320.95
Livewest	1000.00
Lloyds Bank complaint	50.00

c) Request for spending: for approval

1) **Rubber play chipping area around tunnel in playpark - 1,062.49 + VAT** (This will include creating a retaining box from composite edging board (so will never rot), installing a membrane to prevent weed and finally a rubber play bark.) – Cllrs felt it is not needed. To be removed.
2) **Wallgate quotation Market house -** £3476.16+vat over 3 years for 2 devices – Proposed by Cllr Wright to accept, seconded by Cllr Ash-Matthews, agreed by all.
3) **Exjet quotation to clear culvert on Bellacouch- £1215.00+vat** – Proposed to accept by Cllr Hayter-Hames, seconded by Cllr Green, agreed by all.
4) **SLCC annual renewal £200.00 –** Proposed by Cllr Hayter-Hames to accept, seconded by Cllr Wood, agreed by all.
5) **Bellacouch beech hedge £200.00 to cut and dispose of cuttings –** Proposed by Cllr Haytre-Hames to accept, seconded by Cllr Wright, agreed by all.

Request to go out to tender: for approval – N/a.

351. GRANT APPLICATIONS RECEIVED - *for discussion and approval* -None received.
1). Nishanthi Silva – Donation request – Cllr Wright proposed £200.00 donation, seconded by Cllr Smillie, 5 in support with 2 abstentions and 2 against.
2). Chagford Community & Memory Café – 3 options – grant request – Cllr Wood proposed £800.00, seconded by Cllr Hayter-Hames, agreed by all.

352. OTHER FINANCE - None

353. MONTHLY INSPECTION OF COUNCIL PROPERTY: by **Cllr Smillie**
Jubilee Field, Public Convenience, Bellacouch open spaces, Phone box – Comments noted by Cllr Smillie on Jubilee Park and small tree on path from Orchard Meadow plus missing toilet seat! Cllr Printy to do next month.

336. OTHER NEW BUSINESS (for discussion\approval)
1) **Open fields** – Cllrs and Clerk walked fields which are now closed. **Resolved:** Clerk to write to thank owners.
2) **Flea market Feb & April 2027** – Cllr Kellman Feb and Cllr Green April. Resolved: Clerk to arrange with Cllr Elliott.
3) **Highways response for 2027 resurfacing** – Deferred. Resolved: Clerk to check with school on granite sets.
4) **Collihole cattle grid** – Due for installation now
5) **Salt ordering and grit bins** – Resolved: Clerk to order 40 bags (half pallet).

355. CORRESPONDENCE RECEIVED: *for information only*
Highways work – see https://one.network/ (enter Chagford) for latest updates
Emails received from:
DALC#45, #46 & #47
North East Dartmoor Health and Wellbeing Alliance mtg 01.Dec. Chagford @11.30
Devon CPRE
Healthwatch e-bulletin
Chagford film festival post event update
Fire and rescue service consultation plan
Roadmap DCC
Parish Online newsletter #69
Youth Project church tower fundraiser May 2027
Funding\grants available
RSN newsletter
Terrain talks 19/Nov/2026
DNPA Gateway 1 docs (Prep for the new local plan)
DCC newsletter
Devon local council weed management survey report 2026
Devon digital cafes

356. NEXT MEETING: to confirm: **14th December 2026 at 7.30pm**
Meeting closed at 2135.

Parish Councillors:
Belinda Hayter-Hames (Chair), Stuart Wright (Vice Chair), Frances Everson, Lark Ash-Matthews, Neil Smillie, Andrew Parrott, Gill Printy, Gay Hill, Rosina Kellman, Keith Green, Christine Malseed & Peter Wood
Parish Clerk: Emily Young. Telephone 07399815164 Email: clerk@chagfordparishcouncil.gov.uk