



Chagford Parish Council

Minutes of the regular meeting of Chagford Parish Council (CPC) held at Endecott House on Monday 10th August 2026 at 7.30 p.m.

Members present: Cllr Belinda Hayter- Hames (Chair), Cllr Stuart Wright, Cllr Gay Hill, Cllr Lark Ash-Matthews, Cllr Andy Parrott, Cllr Rosina Kellman, Cllr Keith Green, Cllr Christine Malseed, Cllr Printy
Also in attendance: WDBC Cllr Jane Elliott

287. CHAIR'S WELCOME – Everyone was welcomed and thanked for coming.

288. MEMBERS OF THE PUBLIC – 2 members were present.

288.1 Jennie Lewis kindly presented an overview of the **People's Emergency Briefing**, a new film aimed at enhancing public awareness of climate and environmental risks scheduled at the Jubilee Hall on **Thursday 17 September at 7pm**. To-date, there have been more than 2,600 screenings of this briefing nationwide reaching an estimated 100,000 people. The Briefing contains hard facts but also many opportunities. One of the aims in screening the Briefing is to encourage residents to become involved, to work together, to create solutions for Chagford, including as part of current groups looking into community and nature resilience.

- the PEB organising group requested support from the Parish Council i.e. to add '...supported by Chagford Parish Council' to the posters, to help publicise the screening and to potentially provide funding. **Resolved:** It was declined for PEB to use wording such as "Supported by the Parish Council" on posters until views of the councillors were taken following the screening. The PEB can of course apply for a grant that the Parish Council would consider alongside all other applications and we would allow the link to the event to appear on our web site, as we would with other events.

289. APOLOGIES were received and accepted from Cllr Neil Smillie, Cllr Frances Everson, Emily Young (the Clerk), and DCC Cllr Sue Davies also sent her apologies.

290. DISPENSATIONS and DECLARATIONS OF INTEREST – None received.

291. MINUTES OF THE PREVIOUS MEETING – Proposed by Cllr Wright to approve, seconded by Cllr Parrott, agreed by all. Cllr Hayter-Hames signed and dated the minutes.

292. MATTERS ARISING

- a) **Cllr Parrott - solar panels planning app** – Planning approval granted with conditions **Resolved:** Cllr Parrott awaiting new quotation for solar panels with a black rim.
- b) **Update on telephone box** – the decorator has started painting the kiosk and we have applied for listed building consent. **Resolved:** Cllr Wright to follow up on more electrician's prices (standard procedure).

293. WEST DEVON DISTRICT & DEVON COUNTY REPORTS – Cllr Jane Elliott provided an overview of the recent Local Government Re-organisation (LGR). Time is needed to digest how this affects Councils in terms of a) representation and b) how funding will operate. Parish Councils such as Chagford, will be expected to do more so a careful eye is needed on what funds are allocated to support any new activities.

Cllr Sue Davies (Report) – Repainting the lines in the town are almost complete. The station in Okehampton has been opened. The road closure signs at Whiddon Down have been updated to reflect that businesses in Chagford and Moretonhampstead are open as usual. Confirmed that the sign for the playground on the entrance to the upper car park is the responsibility of the parish Council, not Highways. It needs replacing.
Resolved: Cllr Malseed to obtain costs for a new sign.

294. CHAIR'S REPORTS – Cllrs Hayter-Hames and Hill attended the meeting for Parish Councillors about the review of the Dartmoor National Park Local Plan. DNP is encouraging views on the Local Plan before the consultation closes on 23rd August. See : <https://www.dartmoor.gov.uk/living-and-working/planning/planning-policy/emerging-local-plan>

295. REPORTS FROM WORKING GROUPS \ COMMITTEE

- **Market House - (Lark/Stuart)** – Replastering inside the retail units is underway and the Ecology Survey is taking place over three evenings in August.

- **Cemetery – (Keith)** – Update re conversations taking place with church representatives, and others including with DNP as to how plans might fit within the DNP Plan.

- **Jubilee Field Playpark** – The monthly inspection was delivered by Cllr Malseed

Resolved: Christine to summarise in a report for follow up of actions required.

- **Finance** – Cllr Wright requested approval for a monthly fee £7.00 for current account with Unity bank. Seconded by Cllr Ash-Matthews.

Resolved: Approved.

Additional savings account changes proposed by Cllr Wright included approval to move £120k into Unity Bank (£35k in a current account, £85k into a savings account), £120k into a new savings account with Hampshire Trust Bank and retain £36k in an easy access account with NatWest. This was seconded by Cllr Malseed.

Resolved. Approved.

296. PLANNING No new applications received this month.

297. FINANCE:

a) Expenditure this month:

Invoices were checked by 2 councillors during the meeting.

Clerk's	Salary for July	£1,264.72
Clerk's	Pension (Employee)	78.94
Clerk's	Pension (Employer)	314.32
Clerk's	Work at Home allowance	26.00
Valda Energy	Streetlights	26.24
Lloyds bank	Monthly service charge	4.25
Ashfords LLP	Lease renewal market house	1516.80
Andy Parrott	Purchase of planning map-phone box	15.60
Round Ash Associates	Update climate page website	54.00
TOTAL		£3,303.88

It was proposed by Cllr Hayter-Hames to approve the above, seconded by Cllr Printy, agreed by all.

b) Credits received this month: for information only

Chargepoint	448.76
Q1 car park revenue (WDBC)	2149.39

c) Request for spending: for approval

DALC AGM – Weds 7 October -

£60.00+vat per person

It was proposed by Cllr Green to approve the above, seconded by Cllr Printy, agreed by all.

d) Request to go out to tender: for approval Bellacouch leat erosion tenders

It was proposed by Cllr Hayter-Hames to approve the above, seconded by Cllr Malseed, agreed by all.

298. GRANT APPLICATIONS RECEIVED

Hore Hill Trust requested a grant of £250 – **Not Approved** as CPC already have Public Liability Insurance and it is naturally the Trustee's or Landowner's responsibility to insure their land.

299. MONTHLY INSPECTION OF COUNCIL PROPERTY:

by Cllr Malseed (see entry **295** above)

300. OTHER NEW BUSINESS (for discussion\approval)

a) Co-option of new councillor (moved to Part 2)

301. CORRESPONDENCE RECEIVED: *for information only* - **noted**

Emails received from:

DALC#33

Music day – 5 Sept – Mkt square closure

Peoples Emergency briefing film – 17 Sept Jubilee hall

Devon community resilience forum newsletter

Devon and Cornwall Police's Community Messaging System

NALC Chief executive's bulletin - 23 July 2026

Duchy of Cornwall email – Fire hazard

302. NEXT MEETING: 14th September 2026 at 7.30pm

END OF THE PUBLIC MEETING (9.00PM)

303. PART TWO Items which may be taken in the absence of the press and public. The council is recommended to pass the following resolution:

'Resolved that under section 1, (2) of the Public Bodies (Admissions to meetings) Act 1960 the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

Proposed by Cllr Hayter-Hames, seconded by Cllr Ash-Matthews, agreed by all.

a) Public liability for Parish Council work – **Resolved:** documentation received

b) Car parking – Brief update re recent leak in Bellacouch Car Park - had now been repaired. Signage for the Bellacouch Car Park & Toilets to be discussed further with Highways.

- c) Co-option of new Councillor – discussion re two applications received and vote taken. **Resolved:** Cllr Hayter-Hames to update applicants directly

Meeting closed at 9.15pm.