



Chagford Parish Council

Minutes of the regular meeting of Chagford Parish Council (CPC) held at Endecott House on Monday 12th October 2026, commencing at 7.30 p.m.

Members present: Cllr Belinda Hayter- Hames (Chair), Cllr Stuart Wright, Cllr Neil Smillie, Cllr Gay Hill, Cllr Lark Ash-Matthews, Cllr Frances Everson, Cllr Andy Parrott, Cllr Keith Green, Cllr Christine Malseed and Cllr Peter Wood

Also in attendance: WDBC Cllr Jane Elliott and Emily Young, the Clerk

322. CHAIR'S WELCOME – Everyone was welcomed and thanked for coming.

323. MEMBERS OF THE PUBLIC – 3 members of the public were present. 1 person gave an update on the People's Emergency film now been shown twice with sold out tickets. There were about 275 people which is about 20% of the population in Chagford. About half the people stayed afterwards for a discussion. It appears people have an appetite for action and the feedback indicated connected elements mattered more than individual. The next steps is to create a space to allow people to brainstorm ideas following the film and taking these into next steps for Chagford. This has been scheduled for 7pm on 23rd October in the Jubilee hall.

2 people left the meeting.

324. APOLOGIES *to accept apologies for absence* – Apologies received and accepted for the reasons given from Cllr Printy and Cllr Kellman. Cllr Sue Davies also sent her apologies.

325. DISPENSATIONS and DECLARATIONS OF INTEREST – None

326. MINUTES OF THE PREVIOUS MEETING – Proposed by Cllr Ash-Matthews to approve, seconded by Cllr Wright, agreed by all. Cllr Hayter-Hames signed and dated the minutes.

327. MATTERS ARISING

To ensure the tasks assigned at the previous meeting have been completed

a) **Clerk solar panels planning update** – Installed and operational.

b) **Update on telephone box** – listed building consent application confirmed 0280/26.

Resolved: Cllr Wright to keep CPC updated on next steps.

c) **Bellacouch leat** – Cllr Hayter-Hames with Cllr Green's help has contacted Bellacouch developer to ask further questions on rock armour and walls. DCC flood management team to re-visit drawings and provide update. **Resolved:** Cllr Hayter-Hames to keep CPC updated. Clerk asked to get a quote to clear the silt in the lower culvert.

d) **Playpark replacement sign** – Ordered by Cllr Malseed. **Resolved:** Cllr Malseed to arrange in conjunction with Clerk.

e). **Parking, line painting and signage to include school permit system** – The line painting is nearly finished. Touring coaches have been asked not to park in front of the school during drop off – to date they've been helpful in not doing so. It has been suggested that CPC and WDBC work with the school to offer afternoon permits at school pick-up –proposed by Cllr Ash-Matthews, seconded by Cllr Wood, agreed by all. **Resolved:** Clerk to follow up with the head teacher.

328. WEST DEVON DISTRICT & DEVON COUNTY REPORTS – Cllr Jane Elliott – On 22 September WDBC passed a motion to support the call from the People's Emergency Briefing (PEB) for a prime-time televised emergency briefing to the nation. The Leader of the Council, Cllr Mandy Ewings, has agreed to write to the MPs Sir Mel Stride, Sir Geoffrey Cox and Rebecca Smith, calling upon them to support a national briefing on climate change. The council is also making its venues available for community screenings of, and discussions around, the People's Emergency Briefing. Cllr Elliott is asking the Chagford film organisers if collectively CPC and Cllr Elliott can speak at the next event.

Month 4 finances are generally going well for WDBC with the exception of housing for homeless people as this area is of concern.

WDBC are working towards the 2030 goals of reducing their carbon footprint, but may take a step back next year due to taking waste services back in-house next year.

There is a consultation about Plymouth being part of the combined county authority.

329. CHAIR'S REPORTS – CCT are working hard on the housing needs survey criteria and questions. These will be circulated prior to acceptance. Chair and Clerk attended the annual DALC conference which covered LGR, civility and respect, legal updates, cluster group working (Clerk asked to contact Moretonhampstead to enquire), neighbourhood planning which Cllr Hayter-Hames wishes to raise in Q1 2027. Cllr Hayter-Hames suggested a read of the new National Planning Policy framework. <https://www.gov.uk/guidance/national-planning-policy-framework>

330. REPORTS FROM ANY OF CPC WORKING GROUPS \ COMMITTEE

Climate Group – Last Sunday there was a Padley common work morning. Thank you to all involved. The Conservation group are keen to do more sapling removal in early November on Padley. Several Cllrs attended the PEB film and discussion afterwards. As part of the LEVI scheme there is perhaps the chance to get some free EV chargers.

Resolved: Cllr Ash-Matthews to find out about community energy clubs and Cllr Hayter-Hames to attend LEVI mtg.

Market House – The ecological survey has been done which confirmed no bats are present. **Resolved:** Cllrs Ash-Matthews, Parrot and Wright to meet and discuss the work on the roof.

Cemetery – **Resolved:** Cllr Green to produce a report.

Jubilee Field Playpark - Clerk confirmed skatepark screws all repaired/replaced. Handyman addressing playpark maintenance this week. Contour landscaping to repair skatepark entrance area. Clerk asked Cllrs to report any concerns promptly.

Resolved: Clerk arranging gate, fence and some playpark repairs.

Finance – Cllr Wright summarised Q2 finance meeting. All banks reconciled to-date, expenditure on track. Cost of solar panels covered by WDBC grant which was received last financial year. Special projects are being identified along with budget discussion for 2027/28. CCLA Public Sector Deposit Fund to be considered at next meeting.

Resolved: Cllr Wright to provide more information on CCLA.

Cllr Ash-Matthews left the meeting.

331. PLANNING *for approval or information.* See Dartmoor National Park Planning Authority for full details <https://dartmoor-online.tascomi.com/planning/index.html>

331.1 New Planning applications - REPORT BY CPC PLANNING WG

a) **0293/26** - Refurbishment, minor alterations and extension including a single storey rear extension, provision of ASHP and new package treatment plant, with variation of Condition 2 attached to planning permission ref: 0443/24 dated 22 May 2025 at Higher Jurston, Chagford, Newton Abbot, TQ13 8EQ

b). **0294/26** – As above but for listed building consent

Support proposed by Cllr Parrott, seconded by Cllr Wright, agreed.

c). **0295/26** - Alterations to Farmhouse at Lower Hurston Farm, Chagford, Newton Abbot, TQ13 8EF

d). **0296/26** – As above but for listed building consent.

Support proposed by Cllr Parrott, seconded by Cllr Wright, agreed.

e). **0302/26** - Installation of a 25KW ground mounted solar PV array and associated cabling at Holystreet Mill, Chagford, TQ13 8HQ

f). **0303/26** - Installation of three wall mounted energy store inverters and four ground mounted storage batteries at Holystreet Mill, Chagford, TQ13 8HQ

Support proposed by Cllr Parrott, seconded by Cllr Wright, agreed.

g). **0280/26** - Replace existing telephone equipment with a defibrillator for public use – Public telephone box, Chagford – **noted**.

331.2 Planning applications received after publication of this agenda: None

331.3 Decisions confirmed by Dartmoor National Park Planning Authority:

a) **3, Fernleigh New Street** - Permission to carry out tree works granted.

b) **Quint Ash, Chagford, Newton Abbot, TQ13 8EJ** – Conditional planning permission

c) **Land At Hurston Farm Hurston, Chagford, TQ13 8EF - Agricultural Storage Building** - Prior Approval refused.

d) **Higher Jurston, Chagford, Newton Abbot, Devon, TQ13 8EQ** - Refurbishment, etc – Discharged

e) **6 Stannary Place, Chagford** - Granted permission.

332. FINANCE:

a) Expenditure this month

Invoices checked by 2 councillors during the meeting.

Clerk's	Salary for September	£1,458.34
Clerk's	Pension (Employee)	94.68
Clerk's	Pension (Employer)	266.93
Clerk's	Work at Home allowance	26.00
Clerks	Mileage	11.00
HMRC	Q2 payments	852.79
Valda Energy	Streetlights	31.88
British Gas	Market house elec toilets	61.62
British Gas	Market house elec office	15.89
British Gas	Ellis Drive car park elec	370.76
British Gas	Ellis Drive toilets elec	20.13
Pennon water	Mkt house water&sewage	346.80
EE	Office mobile	27.08
Lloyds bank	Monthly service charge	4.50
Devon Wildlife Cons	Emergence survey	2,580.00
WDBC	Emptying bins	1,528.80
Hi-Line	Tree assessment and report	1,483.20
Contour Landscaping	invoice for groundwork	3,714.60

AADefib	Defibrillator	1,152.00
GroundControl	Solar installation	35,976.00
Sallys newsagents	2027 diary\calendar for office	3.70
James Bowden	1 ream of A4 paper for office	6.70
TOTAL		£50,033.40

It was proposed by Cllr Wright to approve the above, seconded by Cllr Hil, agreed by all.

b) Credits received this month: for information only

Credit - to be queried	485.64
No 1 Market house rent	280.00
Nos 2&3 Market house rent	370.00

c) Request for spending: for approval

- 1) Rubber play chipping area around tunnel in playpark - 1,062.49 + VAT
(This will include creating a retaining box from composite edging board (so will never rot), installing a membrane to prevent weed and finally a rubber play bark.)
- Deferred
- 2) Remembrance day wreath – **Resolved:** Cllr Hill to arrange and report back. Cllr Hayter-Hames will attend the service. All invited.
- 3) £600.00 playpark repair on basket swing 2 x struts and labour – Cllr Smillie proposed approval, seconded by Cllr Everson, agreed by all.
Resolved: Clerk to arrange.
- 4) Pound garden tidy up £150+vat – Cllr Malseed proposed approval, seconded by Cllr Hayter-Hames, agreed by all. **Resolved:** Clerk to arrange.
- 5) Office mobile phone contract renewal – Clerk to change to Ecotalk on 10GB package – Proposed by Cllr Smillie, seconded by Cllr Parrott, Agreed by all.
Resolved: Clerk to arrange.

Request to go out to tender: for approval – N/a.

333. GRANT APPLICATIONS RECEIVED - *for discussion and approval* -None received.

Cllrs Elliott left the meeting.

334. OTHER FINANCE - None

335. MONTHLY INSPECTION OF COUNCIL PROPERTY: by Cllr Kellman

Jubilee Field, Public Convenience, Bellacouch open spaces, Phone box – Comments noted by Cllr Kellman on playpark and skatepark. Cllr Smillie next month.

336. OTHER NEW BUSINESS (for discussion\approval)

- 1) **Policies to review: health and safety**-Proposed to approve by Cllr Wright, seconded by Cllr Malseed, agreed by all. **Resolved:** Clerk to update.
- 2) **Emergency plan**—Cllr Wright asked that it is called 'Resilience plan' to avoid confusion. Cllrs Wright and Malseed to work with Clerk and MoP.**Resolved:** Clerk\Cllr Wright to follow up.
- 3) **All weather outside table tennis table proposal** – Cllrs not sure on Jubilee park as a suitable venue (visual and wind). They wondered if there was evidence of support. Possibly more suitable to the Rec Trust **Resolved:** Clerk to follow up.
- 4) **Beating the Bounds 2027** – Cllr Hill confirmed the next date is 2028 for Dartmoor and Spring 2029 for in county **Resolved:** Clerk to follow up.
- 5) **Christmas parking offer 2026** – Cllrs in support-proposed by Cllr Hayter-Hames, seconded by Cllr Malseed, agreed by all. **Resolved:** Clerk to action.

6) Tree report – Cllr Wood kindly highlighted the areas to address. **Resolved:** Clerk to contact Rec Trust with photos to enquire about ownership and all Cllrs to look at dead trees when walking the Open fields on 1st November.

7) Mayors and Clerks meeting at WDBC – Noted for attendance. **Resolved:** Clerk to respond.

337. CORRESPONDENCE RECEIVED: *for information only*

Highways work – see <https://one.network/> (enter Chagford) for latest updates

Emails received from:

DALC#41 & #43

Wellmoor autumn report

North East Dartmoor Health and Wellbeing Alliance minutes

Funding available – **Resolved:** Clerk to look at nature funding for Padley

Dartmoor Future newsletter

Royal Devon newsletter

Remembrance Sunday invitation 8th November – **Resolved:** Clerk to decline

Chagford People's Emergency Action planning meeting – **Resolved:** Cllr Hayter-Hames and Cllr J Elliott to attend.

Dartmoor devil cycle ride 25 October

Ed Tyldesley – Central Devon Parliamentary candidate

Oke Cluster group social invitation – **Resolved:** Clerk to decline.

West Devon Town and Parish update – Plymouth consultation

<https://devolutionindevon.commonplace.is/en-GB/>

Devon Climate Emergency news October

Dartmoor local plan meeting 10th November 5-7pm Endecott – **Resolved:** Some Cllrs to attend.

Devon County Council weekly round-up 2 October

338. NEXT MEETING: 9th November 2026 at 7.30pm – confirmed.

END OF THE PUBLIC MEETING AT 2120

339. PART TWO – Proposed by Cllr Hayter-Hames, seconded by Cllr Green

Items which may be taken in the absence of the press and public. The council is recommended to pass the following resolution:

'Resolved that under section 1, (2) of the Public Bodies (Admissions to meetings) Act 1960 the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

339.1 Clerk appraisal and hours – Cllrs Hayter-Hames, Wright and Green to conduct an appraisal of the Clerk in November.

Meeting closed at 2127.

Parish Councillors:

Belinda Hayter-Hames (Chair), Stuart Wright (Vice Chair), Frances Everson, Lark Ash-Matthews, Neil Smillie, Andrew Parrott, Gill Printy, Gay Hill, Rosina Kellman, Keith Green, Christine Malseed & Peter Wood

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