



Chagford Parish Council

To members of Chagford Parish Council

You are hereby summoned to attend the ordinary meeting to be held at Endecott House on Monday 13th July 2026 at 7.30 p.m.

Dated 08/07/2026

Signed: *E. Young*
Emily Young - Clerk

AGENDA

269. CHAIR'S WELCOME

270. MEMBERS OF THE PUBLIC

to consider requests from members of the public to make representations, answer questions or give evidence in respect of council business under Standing Orders 3d to 3n. Shall not exceed 10 minutes unless directed by the Chair of the meeting.

271. APOLOGIES to accept apologies for absence

Under S.85 Local Government Act 1972, members present should decide whether to approve the reason given for absence.

272. DISPENSATIONS and DECLARATIONS OF INTEREST

Members are required to declare any interests which are not currently entered in the members register of interests or have not been notified to the Monitoring Officer. Ideally requests for dispensations should be made in writing to the Clerk in advance of the meeting.

273. MINUTES OF THE PREVIOUS MEETING

To accept, as a true and accurate record, the minutes of the Parish Council meeting held on 8th June 2026

274. MATTERS ARISING

To ensure the tasks assigned at the previous meeting have been completed

- a) Cllr Parrott\Clerk solar panels planning app
- b) Update on telephone box
- c) Bellacouch leat
- d) 2&3 Market house lease renewal
- e) Jubilee park – with Clerk
- f) Closed footpath in Bellacouch
- g) Housing needs survey

275. WEST DEVON DISTRICT & DEVON COUNTY REPORTS

*To receive reports from **Jane Elliott**, District Councillor, and **Sue Davies**, County Councillor.*

276. CHAIR'S REPORTS

for information only

277. CLERK'S REPORTS – civic regalia, Q1 VAT submission, whatsapp

for information only

278. REPORTS FROM ANY OF OUR WORKING GROUPS \ COMMITTEE

Climate Group – action points\notes and website changes

Market House – update and expenditure

Cemetery

Jubilee Field Playpark

Finance – Request to change existing bank accounts + amend Terms of Reference

279. PLANNING

for approval or information. See Dartmoor National Park Planning Authority for full details <https://dartmoor-online.tascomi.com/planning/index.html>

New Planning applications - REPORT BY CPC PLANNING WG

- a) **0198/26** - Replacement of two sash windows on south elevation at first floor level facing terrace at 8, Moorlands Mill Street, Chagford, Newton Abbot, Devon, TQ13 8AN
- b) **0199/26** – Listed consent - 8, Moorlands Mill Street, Chagford, Newton Abbot, Devon, TQ13 8AN
- c) **0201/26** - Installation of 16 Nr roof mounted solar photovoltaic panels to the southwest roof slope to provide circa 7kW of electricity generation and the installation of a 5kW Air Source Heat Pump with the external unit being installed in the rear garden on the northwest elevation at 12 Berry Lane, Chagford, TQ13 8FU

Planning applications received after publication of this agenda:

- d) **None**

Decisions confirmed by Dartmoor National Park Planning Committee:

- e) **DOC/0008/24 3** – Broomhill, Chagford - Two single storey rear extensions with pitched roofs, two hip to gable roof extensions, one new gable, a new dormer and a new attached garage – **Discharged**
- f) **0135/26 & 0134/26** – Westcott Farm - repair and replacement of windows and renovation of main external walls – **Withdrawn**
- g) **26/0043** – Grandys House, 4 Orchard Terrace - T430 Douglas Fir - fell T1 Douglas Fir - remove rubbing limb at 5m from adjacent Beech tree – **DNPA raises no objection**
- h) **DOC/0278/24 3** Meadow Cottage, Chagford - demolish existing conservatory and replace with timber framed extension – **Discharged**
- i) **0141/26** – 26 Ellis Drive - Fitting of external flue at rear of property, 26, Ellis Drive, Chagford, Newton Abbot, TQ13 8FN – **Planning refused**
- j) **0147/26** – Ellis Drive business units - Installation of solar panels on roof with battery and inverter on ground – **DNPA grants permission**
- k) **0063/26** - Hollow meadow, Chagford - Foul and surface water drainage infrastructure serving the consented replacement dwelling, Hollow Meadow, Chagford - **DNPA grants permission to carry out the development described in the planning application dated 28 January 2026.**

280. FINANCE:**a) Expenditure this month: for approval**

Invoices to be checked by 2 councillors during the meeting.

Clerk's	Salary for July	£1,264.72
Clerk's	Pension (Employee)	78.94
Clerk's	Pension (Employer)	314.32
Clerk's	Work at Home allowance	26.00
Clerk's	Mileage	9.00
HMRC	NI/Tax	732.96
British Gas	Ellis Drive Toilets Electricity	20.25
British Gas	Pay&display&EV Electricity	405.10
British Gas	Mkt house toilets electricity	54.89
British Gas	Mkt house toilets electricity	1.22
British Gas	Mkt house office electricity	17.80
British Gas	Mkt house office electricity	0.57
Pennon	Market House Water Charges	320.51

Valda Energy	Streetlights	26.24
Contour Landscaping	O/s work Inv#0018	1000.00+vat
Stuart Wright	Asbestos testing kit	99.95
Belinda Hayter-Hames	Key for toilet handwashing machine	25.00
EE	Office mobile phone	26.59
Lloyds bank	Monthly service charge	4.25
TOTAL		£4,428.31

b) Credits received this month: for information only

Market House 2&3 rent	370.00
Chargepoint	544.18
Market house 1 Rent	280.00
Interest	0.51

c) Request for spending: for approval

Installation of solar panels on business units Ellis Drive	£28,880.00+
OR with maintenance	£TBC
Market house bat survey	£2,150.00+
Petty cash	£100.00
Tree surveys in parish (3 quotes)	£see attachments
Market house clock	£220/£240+
ChatGPT monthly fee	6.99/mnth

d) Request to go out to tender: for approval**281. GRANT APPLICATIONS RECEIVED***for discussion and approval***282. MONTHLY INSPECTION OF COUNCIL PROPERTY:** by **Cllr Ash-Matthews**

Jubilee Field, Public Convenience, Bellacouch open, Phone box

283. OTHER NEW BUSINESS (for discussion\approval)

- a) Open fields
- b) Library
- c) Office closure during August 1-16 & 24-31 inclusive
- d) 6 week road closure Moretonhampstead to Bovey Tracey 20July-28Aug
- e) Line painting in town week commencing 13 July
- f) Top car park payment machines ongoing vandalism

284. CORRESPONDENCE RECEIVED: *for information only***Emails received from:**

DALC#30 (AGM)
 Friends of Chagford library AGM
 Devon Climate Emergency
 Royal Devon update
 DNPA annual meeting members appointments
 Proper Job impact report
 Oke Links publication deadline 24 July
 DNPA – Notice of intention to commence local plan prep

285. NEXT MEETING: to confirm: **10th August 2026 at 7.30pm****END OF THE PUBLIC MEETING**

286. PART TWO Items which may be taken in the absence of the press and public. The council is recommended to pass the following resolution:

'Resolved that under section 1, (2) of the Public Bodies (Admissions to meetings) Act 1960 the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

- a) Public liability for Parish Council work
- b) Maintenance contract
- c) Car parking

PARISH COUNCILLORS:

Belinda Hayter-Hames (Chair), Stuart Wright (Vice Chair), Frances Everson, Lark Ash-Matthews, Neill Smillie, Andrew Parrott, Gill Printy, Keith Green, Gay Hill, Rosina Kellman, Christine Malseed

Parish Clerk: Emily Young 07399-815164 Email: clerk@chagfordparishcouncil.gov.uk

<http://www.chagfordparishcouncil.gov.uk/>