



Chagford Parish Council

To members of Chagford Parish Council

You are hereby summoned to attend the ordinary meeting to be held at Endecott House on Monday 14th September 2026 at 7.30 p.m.

Dated 09/09/2026

Signed: *E. Young*
Emily Young - Clerk

AGENDA

304. CHAIR'S WELCOME

305. CO-OPTION of COUNCILLOR

306. MEMBERS OF THE PUBLIC

to consider requests from members of the public to make representations, answer questions or give evidence in respect of council business under Standing Orders 3d to 3n. Shall not exceed 10 minutes unless directed by the Chair of the meeting.

307. APOLOGIES *to accept apologies for absence Under S.85 Local Government Act 1972, members present should decide whether to approve the reason given for absence. Cllr Parrott*

308. DISPENSATIONS and DECLARATIONS OF INTEREST

Members are required to declare any interests which are not currently entered in the members register of interests or have not been notified to the Monitoring Officer. Ideally requests for dispensations should be made in writing to the Clerk in advance of the meeting.

309. MINUTES OF THE PREVIOUS MEETING

To accept, as a true and accurate record, the minutes of the Parish Council meeting held on 10 August 2026

310. MATTERS ARISING

To ensure the tasks assigned at the previous meeting have been completed

- a) Clerk solar panels update
- b) Update on telephone box (Cllr Wright)
- c) Bellacouch leat (Cllr Hayter-Hames)
- d) Playpark replacement sign (Cllr Malseed)

311. WEST DEVON DISTRICT & DEVON COUNTY REPORTS

*To receive reports from **Jane Elliott**, District Councillor, and **Sue Davies**, County Councillor*

312. CHAIR'S REPORTS – *for information only-* Flea market, line painting\signage, housing needs survey

313. REPORTS FROM ANY OF OUR WORKING GROUPS \ COMMITTEE

Climate Group
Market House – update (Cllr Ash-Matthews)
Cemetery
Jubilee Field Playpark – annual inspection follow up (Clerk)
Finance – bank accounts (Cllr Wright)

314. PLANNING

for approval or information. See Dartmoor National Park Planning Authority for full details <https://dartmoor-online.tascomi.com/planning/index.html>

314.1 New Planning applications - REPORT BY CPC PLANNING WG

- a) 0246/26 – Quint Ash, Chagford – Erection of greenhouse
- b) 0262/26 – Land at Hurston Farm – Agricultural storage building
- c) 0248/26 – Haymoor - Sub-division of residential curtilage and construction of self-build dwelling with associated outbuilding and access driveway
- d) 0252/26 – 6 Stannary Place, Chagford - Internal alterations, minor extension and one new opening
- e) DOC/0444/24 22 24a – Higher Jurston – Discharge of conditions - Refurbishment, minor alterations and extension of the Grade II listed farmhouse, including a single storey rear extension, provision of ASHP and new package treatment plant
- f) 26/0067 – T1 tree work – 3 Fernleigh, New Street - T1. The reduction of a lime tree, pruned back to previous points. (2-3 meters depending on growth points) T2. The reduction of a yew tree (2-3 meters depending on growth points)
- g) Planning Appeal – 6015106 – Land at Lamb Park

314.2 Planning applications received after publication of this agenda:

314.3 Decisions confirmed by Dartmoor National Park Planning Authority:

- a) 0174/26 **GRANTS permission** - Install metal railings to front of property at Westcott House, Chagford, Newton Abbot, TQ13 8JF
- b) 0198/26 & 0199/26 **REFUSES permission** - Replacement of two sash windows on south elevation at first floor level facing terrace at 8 Moorlands, Mill Street, Chagford, Newton Abbot, TQ13 8AN
- c) 0201/26 **GRANTS permission conditionally** - Installation of 16 Nr roof mounted solar photovoltaic panels to the southwest roof slope to provide circa 7kW of electricity generation and the installation of a 5kW Air Source Heat Pump with the external unit being installed in the rear garden on the northwest elevation at 12 Berry Lane, Chagford
- d) DOC/0125/26 3 **Discharged** - Proposed roof lights on rear elevation to enable loft conversion at 16 Hames Way, Chagford.
- e) DOC/0444/24 24b – **Discharged** – Higher Jurston, Chagford - Refurbishment, minor alterations and extension of the Grade II listed farmhouse, including a single storey rear extension, provision of ASHP and new package treatment plant.

315. FINANCE:

a) Expenditure this month: for approval

Invoices to be checked by 2 councillors during the meeting.

Clerk's	Salary for August	£1,264.72
Clerk's	Pension (Employee)	78.94
Clerk's	Pension (Employer)	258.34
Clerk's	Work at Home allowance	26.00
Clerks	Mileage	13.00
Valda Energy	Streetlights	30.35
British Gas	Market house elec toilets	58.41
British Gas	Market house elec office	14.22
British Gas	Ellis Drive car park elec	312.09
British Gas	Ellis Drive toilets elec	19.92
Pennon water	Mkt house water&sewage	339.45
EE	Office mobile	26.59
Lloyds bank	Monthly service charge	4.25
IT Smith	Market house plastering	895.00
Scribe	Annual charge	685.44
Stuart Wright	Location doc for planning	13.20
Stuart Wright	Phone box push/pull signs	30.20
Stuart Wright	Chat GPT	6.99
DALC	AGM x 2	144.00

Bat surveys	Devon wildlife consultants	2580.00*
Painter	Ex-BT phone box paint	1000.00*
Graham Pidgeon	Handyman	TBC*
Hi-Line	Tree surveys	1483.20*
PKF Littlejohn	External auditor	504.00
Matt Jackson	Plumber toilet	60.00*
Frances Everson	Expenses for ASHP event	25.00*
Endecott house	ASHP room hire	30.00*
TOTAL		£9,903.31

**invoices to follow*

b) Credits received this month: for information only

2 nd precept	£47,500.00
Chargepoint	£504.59
Lloyds compensation	£150.00
No 1 Market house rent	280.00
Nos 2&3 Market house rent	370.00

c) Request for spending: for approval

- 1) £200.00+vat Jubilee park gates
- 2) £500.00+vat Jubilee playpark parts
- 3) Clerks back-dated pay rise of 61p per hr back-dated to 1st April 2026
- 4) £36.00+vat Code of Conduct DALC – Cllr Green
- 5) Annual insurance renewal (details to follow)
- 6) ICO renewal £47.00 to be paid by direct debit

d) Request to go out to tender: for approval

316. GRANT APPLICATIONS RECEIVED - *for discussion and approval*

- 316.1 The Peoples Emergency briefing film - £577.20
- 316.2 Whiddon Autumn Festival - £500.00

317. OTHER

- 317.1 Conclusion of audit 08/09/2026
- 317.2 To note AGAR digital portal

318. MONTHLY INSPECTION OF COUNCIL PROPERTY: by Cllr Parrott

Jubilee Field, Public Convenience, Bellacouch open, Phone box

319. OTHER NEW BUSINESS (for discussion\approval)

- 1) Policies to review: complaints, co-option, training & development, Data privacy and scheme of delegation
- 2) Request to site storage container c/o Live West for 1month 2 parking spaces / £500 local support

320. CORRESPONDENCE RECEIVED: *for information only*

Emails received from:

Highways work – see <https://one.network/> for latest updates
 DALC#38 & 39
 Devon Communities: Energy and Fuel crisis survey
 Oke Links
 Devon CPRE free seminar

North East Dartmoor Health and Wellbeing Alliance at Moretonhampstead Parish Hall – 15 September at midday – is someone attending?

Broadband for Dartmoor

Funding

321. NEXT MEETING: to confirm: **12th October 2026 at 7.30pm**

END OF THE PUBLIC MEETING

PARISH COUNCILLORS:

Belinda Hayter-Hames (Chair), Stuart Wright (Vice Chair), Frances Everson, Lark Ash-Matthews, Neill Smillie, Andrew Parrott, Gill Printy, Keith Green, Gay Hill, Rosina Kellman, Christine Malseed

Parish Clerk: Emily Young 07399-815164 Email: clerk@chagfordparishcouncil.gov.uk

<http://www.chagfordparishcouncil.gov.uk/>