

Chagford Parish Council (CPC) – Grant application form

All applications for grants must be made on this form. Please note, some sections may not apply to your application; if so, please write N/A. Please use the Grant policy alongside completing this application form.

Once completed attach this document and send by email to clerk@chagfordparishcouncil.gov.uk. Please be aware of the following:

- Grants will be considered each month at the monthly meeting subject to the Chairs discretion.
- There may be insufficient funds in the 'grant giving' budget to cover your request.
- If you are unable to complete the boxes below please give an explanation in your covering email.
- No payment will be made into personal bank accounts.
- You will be informed by the Clerk of the decision made by full council.

Your details	
Your name	
Name of organisation or project requesting grant	
Your role or position in the project/organisation	
Email address	
Phone number	
Postal address	
Information required	
Details, including objectives of the organisation and the project. If appropriate, please supply a detailed project plan.	
2a. Do you have a constitution? If so, please attach to your application.	
2b. Do you have current public liability insurance?	

<p>3. Where does or will your organisation\project operate? Please note: CPC only provides grants that benefit those living in the Chagford Parish.</p>	
<p>4. What will you use the grant for?</p>	
<p>5. What impact do you expect the grant to have on, for example, the environment, the community or health of parishioners?’</p>	
<p>6.The amount requested in £</p>	
<p>7. Have you sought or received other funding? If so, from where?</p>	
<p>8. Has your organisation previously applied to CPC? If so, when?</p>	
<p>9. Equalities commitment. Do you have an equalities statement/policy? If yes, please attach. If no, how will you promote equal access for all?</p>	
<p>10. Safeguarding? If your project works or will work with children or vulnerable people, do you have a safeguarding policy or plan? If yes, please attach.</p>	
<p>11. If a new project or organisation, estimated income and expenditure for the first year of operation and plans for future financial sustainability</p>	

12. If an established organisation, please send us the most recent bank statement. Please see CPC Grant Giving Policy Section 2.	
13. Payment details Bank account name	
14. Account sort code	
15. Account number	

Once completed, send as an attachment by email addressed to: clerk@chagfordparishcouncil.gov.uk along with any accompanying documents. Please put "Grant application" as the subject of the email.

By completing this application form you are agreeing to adhere to the policy conditions and are happy for Chagford Parish Council to process and hold the personal data given for this application.

Adopted by Council on 13/April/2026 minute reference 205.7.1